



Age Verification Policy

1. Aim

This policy sets out Exeter Street Community Hall's (ESCH) approach to managing the supply or sale of alcohol at ESCH events held at Exeter Street Hall. ESCH holds a current Brighton and Hove City Council approved Premises Licence and must comply with the Licence Conditions.

2. Policy

2.1 The sale or supply of alcohol at ESCH events will be carried out by 'responsible persons'. These will be:

- A member of the ESCH Management Committee, who will be the Bar Lead at an event
- Named volunteers
- ESCH employees

All of these responsible persons will receive training as Bar Servers so they understand the Licence conditions, particularly preventing sales and consumption by individuals aged under 18 years.

2.2 The Bar Server must ask individuals who appear under the age of 25 years of age to show, before being served alcohol, identification showing their photograph, date of birth, and a holographic mark.

Examples:

- A photo card driving licence
- A passport
- A proof of age card bearing the PASS hologram

Individuals must have achieved their 18th birthday to buy or consume alcohol. This consumption requirement applies to individuals who have had alcohol bought for them by somebody else.

If the Bar Server is in any doubts about the validity of the identification, they should inform the Bar Lead, who will normally be a member of the Management Committee.

2.3 Bar Servers will be reminded at each event by the Bar Lead how to implement this policy.